

# FAIRFIELD®

## COM Information

**Please copy and complete this form:** Return a separate form for each piece of your COM. Ship COM to: Fairfield Chair Co., Attn: COM Dept., 606 Kincaid Circle SW, Lenoir, NC 28645. *This COM information page is not an order. Please send your order to Fairfield and reference your PO number.*

Customer Name: \_\_\_\_\_

Customer PO Number: \_\_\_\_\_

Frame Number: \_\_\_\_\_ Qty. \_\_\_\_\_

Quote # (if applicable): \_\_\_\_\_

Number of yards being sent: \_\_\_\_\_

Fabric Supplier: \_\_\_\_\_

If shipping to California, or if your order requires CAL 117-2013\*\*, please indicate that your fabric is compliant and attach a certification letter from the fabric mill. **Orders will not be processed without this certification.**

CAL 117-2013 Approved: yes \_\_\_\_\_ no \_\_\_\_\_  
Signature \_\_\_\_\_

Please do not assume that fabric application is obvious. Attach a sample of your fabric in the space provided, paying careful attention to the top of the pattern and the face side of the fabric. Stripes will be applied vertically, unless otherwise noted. **Also, please provide application instructions in the space provided (below).**

If material is being sent from a source other than the purchaser, that source should insure that the information requested on this form is provided. **Proper identification of COM is imperative. If we are unable to identify a COM, or the required amount of fabric is not received, the order cannot be processed and the anticipated ship date will be delayed. Please make sure COM is marked with your company name and PO number.**

While we do inspect fabrics for mill imperfections, we cannot be responsible for defects, color or dye lot variations, or other flaws in fabrics.

We accept no responsibility for a fabric's overall appearance, flammability, normal durability or colorfastness.

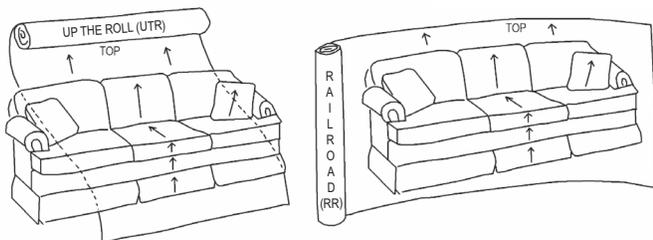
**NOTE: Fabrics with more than 40% silk content will not be accepted. ALL FABRICS CONTAINING SILK, OR SILK-LIKE FABRICS, MUST HAVE A KNIT BACKING. No silk, or silk-like, fabrics will be entered into production without a knit backing.**

**\* Purchase order must be marked for excess to be returned. Excess of less than 1 yard will not be returned.**

Based on pattern repeat add the following percentage to the price list yardage requirement for COM:

FABRIC WIDTH	Plain to 6" (RR)	Plain to 6" (UTR)	7" to 14"	15" to 20"	21" to 27"	27 to 30**
54"	(price list ydg)	10%	20%	25%	30%	40%
50"- 53"	10%	25%	35%	40%	45%	50%
45"- 49"	25%	30%	40%	45%	50%	55%
36"	60%	65%	80%	90%	100%	105%

\* For pattern repeats over 30", please contact the factory for yardage requirements.  
PLEASE NOTE: Fairfield is unable to accept COM/FOM fabrics that are wider than 60".



"UTR" (up the roll) is the same as "non-railroad", "in & out", "up the bolt" and "regular".

### Apply fabric:

Railroad (RR)  Up the Roll (UTR)  Use Best Judgment  
Special application instructions (i.e. specific motifs to center on cushions):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Unbalanced Stripes:** If a customer chooses any fabric with an unbalanced stripe, they need to be aware that the following areas may not match: inbacks, outbacks, inarms, outarms and arm panels. Per Fairfield manufacturing standards, stripes will be aligned as closely as possible. **Please see image below for an example of an unbalanced stripe when applied to a frame.**



Attach fabric sample here  
**FACE SIDE OUT**

\*\* California Technical Bulletin 117-2013 is a mandatory flammability standard for component materials used to make upholstered furniture.